

REGULATION

CONFIDENTIAL

LOGISTICS

8 December 1954

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## LOGISTICAL PLANNING

## 1. PURPOSE

This Regulation prescribes the Agency policy and responsibility for logistical planning and its relation to operational planning. Global responsibilities which rest with the Agency dictate the need for sound logistical planning, sensitive to operations, to provide the materiel, facilities and services, both administrative and operational, to assure maximum results with minimum expense in dollars, personnel, time and with due regard for security. The provision of a logistics plan or annex to an operation plan will provide the necessary assurance of adequacy, availability and feasibility of support in a timely manner, thereby minimizing possible impairment of operations.

## 2. DEFINITIONS

As used throughout this Regulation, the following terms have the meanings set forth below:

- a. Logistical Planning: The orderly process of determining requirements capable of fulfilling operational needs initially and continuously.
- b. Logistics Plan (or Annex): A plan for the provisioning of materiel, facilities and services, including but not limited to Logistics Office functions. It will include those appendices of other support plans having logistical implications.

## 3. POLICY

- a. The logistics annexes to plans, programs, projects and activities and the revisions or modifications thereto, will be prepared by the Logistics Office, concurrent with operational planning, and will serve as a basis for the Agency's budget estimate for materiel, facilities and services.
- b. The operation plan requiring logistic support will not be considered for approval by the Project Review Committee unless accompanied by a certificate from the Chief of Logistics, stating that the logistics annex has been prepared and that the plan is logistically feasible.

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## **RESPONSIBILITY**

a. The Deputy Directors (Plans), (Intelligence), (Administration), the Director of Training, the Assistant Directors for Communications and Personnel have the responsibility to:

- (1) Furnish the Chief of Logistics with the operational data of plans, programs, projects and activities, based on standards established by the Chief of Logistics, which are required in the preparation of the logistics annexes thereto.
- (2) Provide technical information and data from appropriate offices, staffs and divisions when requested, to enable logistics planners to embody all aspects of operations into the logistics annex.
- (3) Furnish representatives from appropriate offices, staffs and divisions to participate jointly with logistics planners in resolving problems of common interest with representatives of other Governmental agencies.
- (4) Insure coordination of other support annexes with logistics planners in consideration of the overall logistics plan.
- (5) Advise the Logistics Office by formal notice of the approval, renewal, termination or amendment to a plan, program, project or activity sufficiently in advance to allow revisions and/or modifications of logistics plans within the Agency planning cycle.

b. The Chief of Logistics has the responsibility to:

- (1) Prepare the logistics plans in coordination with the Deputy Directors (Plans), (Intelligence), (Administration), the Director of Training, and the Assistant Directors for Communications and Personnel.
- (2) Prepare all logistics annexes to plans, programs, projects and activities concurrent with operational planning.
- (3) Receive, review and consolidate forecasts of requirements for materiel, facilities and services in support of current and proposed Agency operations in coordination with appropriate operating elements. *new*
- (4) Participate with appropriate offices and staffs in the initial phase of development of logistical implications to operation plans and programs.

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- (5) Participate jointly with appropriate DD/P elements in discussions with designated planning activities within the Joint Chiefs of Staff, Department of Defense, and other Governmental agencies where logistical implications are involved, and furnish planning representatives to participate in multi-lateral discussions involving problems of common interest.
- (6) Establish standards in coordination with Agency operating elements for data required by the Logistics Office for preparation of logistics annexes.
- (7) Plan for the establishment of strategic reserves in coordination with appropriate elements of the Agency.

## 5. PROCEDURES

- a. The Logistics Office will participate with the Planning and Program Coordination Staff, DD/P in the initial examination of those National Security Council directives requiring logistical support in their implementation. prior to transmittal of guidance to Agency operating elements
- b. Implementing action consistent with operational security in the form of an abstract of country programs or operation plans, will be referred to the Logistics Office for development of an appropriate logistics annex and an estimate of its monetary implications prior to submission to higher echelons for approval.
- c. After approval of the country programs or operation plans and referral to the cognizant operational element for development of detailed projects, the Logistics Office will develop appropriate annexes and/or appendices as required.

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